



Charlestown Netball Association Inc

CONSTITUTION

Adopted	Comment/Notes
4-April-2022	Reviewed February-March 2021, with members consultation and input. Updated to allow for electronic meetings (zooms, etc), social media and to reflect current practice. Passed by unanimous vote (19 votes in favour) on Monday 4 th April 2022.

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DEFINITIONS

In these rules except in so far as the context of subject matter otherwise indicates or requires:

'Affiliated Club' means any club (comprising one or more teams) which has paid the prescribed annual affiliation fee to the Association.

'Annual Report' means the report provided annually by the Association at the Annual General Meeting.

'Association' means the Charlestown Netball Association Inc.

'Chair' means the elected President of the Association or as otherwise specified elsewhere in this constitution.

'Club Delegate' means a duly appointed representative of an Affiliated Club of the Association.

'Executive Committee' are those members elected in accordance with clause 18 b) of this Constitution.

'General Assembly' mean those members appointed in accordance with clause 13 a) of this Constitution.

'Independent Team Delegate' means a duly appointed representative of an independent team of senior players, where the players are members of the Association (having paid the prescribed annual membership fee to the Association) but not members of an affiliated club.

'Instrument' means any document pertaining to the governance of the Association, and includes, but is not limited to, this Constitution, and the associated policies of the Association.

'Junior Member' means a Registered Member who has not attained the age of 18 years.

'Life Member' means any member of the Association elected to such membership in accordance with this Constitution.

'Member Protection Policy' means the Netball NSW Member Protection Policy.

'Netball NSW' means the controlling body for Netball in New South Wales.

'President' means the person elected to the position in this Constitution.

'Public Officer' means the person appointed to that role by the Association in accordance with any relevant policy.

'Registered Member' means any financial member or Life Member of the Association.

'Secretary' means the person elected to the position in this Constitution.

'Senior Executive' means the Office Bearer positions of President, Secretary and Treasurer, from the Executive Committee for the Association.

'Senior Member' means a Registered Member who has attained the age of 18 years.

'The Office Bearers of the Association' means the members of the Executive Committee.

'Treasurer' means the person elected to the position in this Constitution.

'Vice President' means the person elected to the position in this Constitution

CHARLESTOWN NETBALL ASSOCIATION INC

- CONSTITUTION -

1 NAME

- a. The name of the Association shall be **CHARLESTOWN NETBALL ASSOCIATION INCORPORATED** (referred to in these rules as "the Association").

2 COLOURS

- b. The colours representing the Association shall be RED, ROYAL BLUE, and BLACK.

3 HEADQUARTERS

- c. The headquarters of the Association shall be the **JACK STEWART NETBALL CENTRE**, at Riawena Park, Bula Street, Whitebridge.

4 OBJECTS

- a. The objects of the Association shall be:
 - i. To further the interests of its members and promote and control the game of Netball within the boundaries of the Association.
 - ii. To promote, regulate and control competition matches between affiliated Clubs and to control all Premierships of the Association.
 - iii. To select and manage the Association Representative Teams.
 - iv. To affiliate with and support the New South Wales Netball Association Ltd. to co-operate with other affiliated organisations in New South Wales for the furtherance of Netball.
 - v. Administer all Tribunals in accordance with the Netball NSW Member Protection Policy connected with Netball within area controlled by the Association.

5 PATRON

- a. The Association may from time to time appoint one or more Patrons and may cancel any such appointment.

6 MEMBERSHIP

- a. The Association is the controlling body for Netball within its boundaries and its authority shall be recognised by all registered members who shall adopt and obey this Constitution and the policies of the Association.
- b. Membership is open to:

- i. *Ordinary Membership:*

The Association may admit to membership, Registered Members as defined by the Constitution or any other relevant policy of Netball NSW.

- ii. *Life membership:*

- a) Any person may be elected a Life Member of the Association in recognition of at least ten (10) years outstanding service to the Association.
 - b) Candidates for election as Life Members shall be nominated by two (2) senior members of the Association at least 28 days prior to the meeting at which such nomination may be considered. Such nominations must be firstly approved and recommended by the Executive before being referred to the next Annual General Meeting of members for their approval.
 - c) The nomination must be approved by a majority of the members present and entitled to vote at an Annual General Meeting.
 - d) A life member shall be entitled to be present and speak at General Meetings and Annual or Special General Meetings but shall not be entitled to propose or second a resolution or vote thereon unless they be a delegate or Office Bearer. Netball NSW membership fees shall be reimbursed by the Association.
 - e) A person who was a life member immediately before the incorporation of the Association is deemed a life member pursuant to these rules of the incorporated body.
 - iii. Such other Associations, Special groups, or individuals as the Members from time to time decide to admit to membership.

7 NOMINATION FOR MEMBERSHIP

- a. Membership Fees:
 - i. All Registered Members of the Association will be financial members between 1 January and 31 December of the year in relation to which membership is paid.
- b. Membership of the Association is open to:
 - i. Life Members.

- ii. Affiliated Clubs.
- iii. Senior Members (being a member who is 18 years and over).
- iv. Junior Members (being a member who is under the age of 18).
- v. Non-playing Members (being coaches, umpires, officials, and office bearers of an affiliated club who are members of the Association).
- c. The Executive may reject any application for membership without assigning any reason, therefore.
- d. Any person admitted to membership of the Association shall thereupon be subject to the Constitution and policies in force.

8 REGISTER OF MEMBERS

- a. The Association shall establish and maintain a register of members of the Association specifying the name and contact details of each person who is a Registered Member of the Association, together with the date on which the person became a Registered Member.
- b. The register of members shall be kept at the principal place of administration of the Association and shall be open for inspection by any Registered Member of the Association at any reasonable hour; however, such inspection shall be limited to viewing the names of Registered Members only.

9 CESSATION OF MEMBERSHIP

- a. A person ceases to be a member of the Association if the person:
 - i. dies;
 - ii. resigns that membership;
 - iii. is expelled from the Association; or
 - iv. fails to pay the annual membership subscription fee on or before services are rendered.

10 MEMBERS' LIABILITY

- a. The members of the Association shall have no liability to contribute towards the payment of debts and liabilities of the Association or the costs, charges, and expenses of winding up the Association except to the amount of any unpaid membership fees.

11 AFFILIATED CLUBS

- a. To become affiliated with the Association, clubs must:
 - i. Consist of one or more teams, comprised of members of this association, entered in the association's primary competitions.
 - ii. Clubs wishing to affiliate with the association shall lodge annually with the Association a nomination form as prescribed by the Executive Committee together with the annual fee as prescribed by the Executive.
- b. The term of affiliation shall be for twelve (12) months.

12 DELEGATES

- a. Each affiliated club shall appoint the following delegates to represent it at meetings of the association as provided in these rules:
 - i. Two delegates, who are not Office Bearers of Charlestown Netball Association, from each Club with Junior members.
 - ii. One delegate from each affiliated senior team, who is not an Officer Bearer of Charlestown Netball Association.
 - iii. Club Delegates must be financial members of this association and the club they are representing.
 - iv. Independent Team Delegates must be financial members of this association.
 - v. The Secretary of each Affiliated Club shall notify the Association's Secretary of the names and addresses of Club Delegates at least seven days prior to the first General meeting of each year.
 - vi. An Affiliated Club has the right to withdraw a Club Delegate and appoint another Club Delegate in their place at any time in writing.
 - vii. A vacancy shall be deemed to have occurred in respect of any Club Delegate who has, without leave of the General Assembly, failed to attend three consecutive General meetings.
 - viii. Any such vacancy shall be filled by a nominee of the Affiliated Club whose Club Delegate has caused the vacancy.
 - ix. At each meeting, all Club Delegates and Independent Team Delegates present shall sign an attendance book and shall state the club or team that they represent at that meeting, as appropriate.
 - x. A Club Delegate may represent one club only at any meeting.

xi. A Club Delegate must be a Senior Member.

13 GENERAL ASSEMBLY

- a. The General Assembly shall consist of:
 - i. The Officer Bearers of the Association
 - ii. Two delegates, who are not Office Bearers of Charlestown Netball Association, from each Club with Junior Members
 - iii. One delegate from each affiliated senior team, who is not an Officer Bearer of Charlestown Netball Association.
 - iv. Club Delegates must be financial members of this association and the club they are representing.
 - v. Independent Team Delegates must be financial members of this association.

14 MEETINGS OF THE GENERAL ASSEMBLY

- a. The General Assembly shall meet twice a year to conduct the business of the Association (notionally in April and September, although extenuating circumstances may change these times).
- b. Attendance can be in person or by video conferencing, teleconferencing or other acceptable types of electronic media agreed upon. Normal meeting procedures will be used during such meetings, with such notifications as necessary to facilitate the participation of the non-attending members, this includes the provision of agendas and previous minutes.
- c. Chair of the general assembly
 - i. The President shall take the Chair at all meetings
 - ii. In the President's absence, the Vice President shall take the Chair.
 - iii. If neither the President nor Vice President is present within thirty (30) minutes of the time fixed for the commencement of the meeting, the members present shall elect a Chair.
- d. Notice of the general assembly
 - i. At least fourteen (14) days notice of all general meetings shall be given to members, with details for attendance. In the case of general meetings where a special resolution is to be proposed, notice of the meeting shall be given to members at least twenty-one (21) days prior to the meeting.

- ii. The accidental omission to give any member of the General Assembly such notice shall not invalidate the meeting or any of the business of the meeting.
- e. Meeting quorum
 - i. The quorum for a general meeting shall be the total of one-half (1/2) of the number of members of the Executive Committee together with two delegates from each club.
 - ii. If no quorum is present thirty (30) minutes after the time fixed for the commencement of the meeting, it shall be adjourned to such time and place, as the Chair shall decide, in consultation with the general assembly.
- f. Voting
 - i. Each Office Bearer, except the President, shall have one (1) vote.
 - ii. Each delegate entitled to one (1) vote.
 - iii. The vote shall be taken in such manner, as the Chair shall direct except that a secret ballot shall be taken if any Office Bearer or delegate requests it.
 - iv. In the case of equality of votes, the President or person otherwise presiding shall have a casting vote.
 - v. There shall be no voting by proxy at any meeting of the Association.
 - vi. A successful vote will be a majority vote (i.e. 50% + 1).
- g. Club representation at general assembly
 - i. At each meeting of the General Assembly, each delegate present shall be recorded in the attendance book, which shall state their delegate representation therein as either (a) a delegate from an affiliated club representing the junior members; (b) a delegate representing a senior team from an affiliated club; or (c) a delegate representing an independent senior team not affiliated with a club.
 - ii. A delegate may represent one club only at any meeting of the General Assembly (i.e. the same delegate may not represent two or more clubs).
- h. Order of business at General Assembly Meetings shall be:
 - i. Apologies
 - ii. Confirmation of previous minutes
 - iii. Business arising from previous minutes
 - iv. Correspondence and business arising
 - v. Report from Executive Committee (President)

- vi. Treasurer's report
- vii. Coaching Co-Ordinator's report
- viii. Umpires Co-Ordinator's report
- ix. Delegates to other associations
- x. Any other reports
- xi. General Business

i. Additional meetings of the General Assembly

- i. Apart from the general meetings specified in clause 14(a), additional meetings of the General Assembly may be called from time to time,
 - a) At the direction of the President, or
 - b) On a requisition signed by no less than one-quarter (1/4) of the members of General Assembly.
- ii. The secretary shall give notice thereof to members of the General Assembly at least 48 hours before the time appointed for the holding of the meeting, providing details for attendance.

15 POWERS OF THE GENERAL ASSEMBLY

- a. The General Assembly shall be responsible for the execution of the objects of the Association and without in any way limiting this responsibility shall have power to:
 - i. Control and manage the affairs of the Association.
 - ii. Exercise all such functions as may be carried out by the Association other than those functions that are required by these rules to be discharged by the Annual General Meeting of members of the Association.
 - iii. Perform all such acts and do all such things as appeared to the General Assembly to be necessary or desirable for the proper management of the affairs of the Association.
 - iv. Control the funds of the Association and for the purpose to open and operate banking accounts, to invest funds in any investment of trust funds, to acquire real and personal property of all descriptions and to sell or otherwise dispose of it, to borrow money on behalf of the Association and to give security therefore, and generally to carry out and attend to all such matters as shall be necessary for the proper management and control of the property of the Association.
 - v. Appoint two (2) delegates and two (2) proxy delegates to represent the Association on the Council of the New South Wales Netball Association Limited.

- vi. Appoint any delegate or delegates to represent the Association for any purpose with such powers as may be thought fit.
- vii. Communicate with Netball NSW through the online registration process all member information.
- viii. Grant membership for the relevant calendar year to those persons listed upon receipt by Netball NSW of those names .
- ix. Promote Netball matches with other Associations, Clubs, and groups affiliated with the N.S.W. Netball Association Limited.
- x. Invite, or permit the attendance of any person at any meeting of the Association, provided that such person shall not have the right to move or second any motion or the right to vote.
- xi. Request detailed reports on the activities or programme of any organisation or Club operating under the auspices of the Association and, where appropriate, to seek contribution towards the upkeep and maintenance of all playing fields of the Association or the Jack Stewart Netball Centre Complex at Riawena Park.
- xii. Act in accordance with the Netball NSW Member Protection Policy pursuant to this Constitution and/or Policies against any Club or member.

16 ANNUAL GENERAL MEETING (AGM)

- a. An Annual General Meeting (AGM) of the Association shall be held each year in the month of April, unless extenuating circumstances dictate otherwise. The Executive Committee shall determine the date of the Annual General Meeting.
- b. Notice of the Annual General Meeting
 - i. Not less than twenty-one (21) days notice of the date and place shall be given to each Office Bearer and affiliated club, providing details for attendance.
 - ii. The accidental omission to give any Office Bearer or delegate such notice shall not invalidate the meeting or any business of the meeting.
- c. Quorum of the Annual General Meeting
 - i. The quorum for a general meeting shall be the total of one-half (1/2) of the number of members of the Executive Committee together with two delegates from each club.
 - ii. If no quorum is present thirty (30) minutes after the time fixed for the commencement of the meeting, it shall be adjourned to such time and place, as the Chair shall decide, in consultation with the general assembly.
 - iii. The Secretary shall give the Office Bearers and affiliated clubs notice thereof, providing detail for attendance.

- d. Chair of the Annual General Meeting
 - i. The President shall take the Chair at the Annual General Meeting.
 - ii. In the President's absence, the Vice-President shall take the Chair.
 - iii. If neither the President nor Vice President is present within thirty (30) minutes of the time fixed for the commencement of the meeting, the members present shall elect a Chair.
- e. The business of the AGM shall include:
 - i. confirmation of the minutes of the previous Annual General Meeting;
 - ii. the consideration and adoption of the Annual Reports and audited financial reports;
 - iii. appointment of an auditor for the ensuing year;
 - iv. alterations to Constitution (if applicable);
 - v. notices of motion;
 - vi. election of Officer Bearers;
 - vii. election of Sub-Committee/s (if applicable);
 - viii. appointment of Honorary Solicitor;
 - ix. appointment of Patron/s (if applicable); and
 - x. such other business as the meeting sees fit.
- f. The Annual General Meeting may also elect the following committee positions:
 - i. Carnival Co-Ordinator
 - ii. Delegates (2) to Netball NSW
 - iii. Fixtures Co-Ordinator
 - iv. Fund Raising Co-Ordinator
 - v. Member Protection Information Officer
 - vi. Point Score Co-Ordinator
 - vii. Proxy Delegates (2) to Netball NSW
 - viii. Publicity Officer
 - ix. Selection Co-Ordinator

- g. If the number of nominations received for a committee position is equal to the number of vacancies to be filled for that committee position, the person nominated shall be deemed elected to that committee position.
- h. Nominations are not to be called for from the floor of the Annual General Meeting.
- i. Voting at the AGM
 - i. All financial and life members may attend but voting shall be restricted to Office bearers, and delegates, as defined in (13) herein.
 - ii. Each Office Bearer, except the President, shall have one (1) vote.
 - iii. Each delegate shall be entitled to one (1) vote.
 - iv. The voting is to be taken in such manner, as the Chair shall direct except that a secret ballot shall be taken if any person entitled to vote shall request it.
 - v. In the case of the equality of votes the president or the person otherwise presiding shall have a casting vote.
 - vi. A successful vote will be a majority vote (i.e. 50% + 1).
 - vii. If two or more nominations are received for the same committee position to be elected, the vote for that committee position shall be conducted by secret ballot.
- j. Office Bearers appointed at the Annual General Meeting shall assume office at the conclusion of the Annual General Meeting and shall hold office until the next Annual General Meeting.

17 SPECIAL GENERAL MEETINGS

- a. Calling a Special General Meeting :
 - i. Special meetings shall be called by the Secretary
 - a) At the direction of the President, or
 - b) On a requisition of not less than one-third (1/3) of the members of the General Assembly.
- b. Notice of a Special General Meeting:
 - i. Not less than twenty-one (21) days notice shall be given to each Office Bearer and affiliated club by the Secretary, providing detail for attendance.
 - ii. The accidental omission to give any affiliated club or Office Bearers such notice shall not invalidate the meeting or any business of the meeting.
- c. Quorum of a Special General Meeting

- i. The quorum for a special general meeting shall be the total of one-half (1/2) of the number of members of the Executive Committee together with two delegates from each club.
- ii. If no quorum is present thirty (30) minutes after the time fixed for the commencement of the meeting, it shall be adjourned to such time and place, as the Chair shall decide, in consultation with the general assembly.

d. Chair of a Special General Meeting

- i. The President shall take the Chair at the Special General Meeting.
- ii. In the President's absence, the Vice-President shall take the Chair.
- iii. If neither the President nor Vice President is present within thirty (30) minutes of the time fixed for the commencement of the meeting, the members present shall elect a Chair.

e. Voting shall be in accordance with those provisions applying to an Annual General Meeting.

f. A special resolution must be passed by a Special General Meeting of the Association to effect the following changes:

- i. A change of the Association's name;
- ii. A change of the Association's rules;
- iii. A change of the Association's objects;
- iv. A change of the Association's Standing Orders;
- v. An amalgamation with another Incorporated Association

g. A special resolution shall be passed in the following manner.

- i. A notice must be sent to all members advising that a general meeting is to be held to consider a special resolution.
- ii. The notice must give details of the proposed special resolution and give at least 21 days notice of the meeting.
- iii. A quorum must be present at the meeting.
- iv. At least three-quarters (3/4) of those present and voting must vote in favour of the resolution.
- v. In situations where it is not possible or practical for a resolution to be passed as described above, a request may be made to the Corporate Affairs Commission for permission to pass the resolution in some other way.

h. Any alteration made to the Constitution or Standing Orders of the Association shall be forwarded to the New South Wales Netball Association Limited within twenty-eight (28) days of the meeting at which such alteration was made.

18 EXECUTIVE COMMITTEE

a. The Executive Committee shall consist of the Office Bearers listed below in Section b-ii.

b. Office Bearers

- i. The ballot for the election of the Office Bearers to form the Executive Committee shall take place at the Annual General Meeting.
- ii. The following Office Bearers shall be elected:
 - a) President
 - b) Secretary
 - c) Treasurer
 - d) Vice President
 - e) Assistant/Minutes Secretary
 - f) Assistant Treasurer
 - g) Coaching Co-Ordinator
 - h) Grading Co-Ordinator
 - i) Registrar
 - j) Umpires Co-Ordinator
- iii. The following Office Bearers shall be appointed:
 - a) Representative Co-Ordinator. The Representative Co-Ordinator's appointment comes via written applications and is voted on by the Executive Committee at the September Executive Meeting each year.

c. Nominations for elected positions

- i. Nominations for election signed by two (2) Members and with the written consent of the nominee, shall be lodged with the Secretary at least seven (7) days prior to the meeting at which the elections are to be held.
- ii. All nominees must be a financial member of Netball NSW and Charlestown Netball Association.

- iii. Existing Office Bearers shall be eligible for re-election.
- iv. Should there be no nomination for an office then that office shall be declared vacant and shall be filled by a member appointed by the Executive Committee.
- v. If the number of nominations received for a committee position is equal to the number of vacancies to be filled for that committee position, the person nominated shall be deemed elected for that committee position.

- d. The President, Secretary, or Treasurer of the Association shall not hold the position of President, Secretary, or Treasurer of an affiliated club.
- e. No person shall be elected to more than one (1) position on the Executive Committee.
- f. The Secretary of the Association shall also hold the position of Public Officer for the Association.
- g. Not more than four (4) members elected to the Executive Committee shall be members of any one affiliated Club.
- h. Conduct of the Executive Committee
 - i. The Executive Committee shall exercise the functions and powers of the General Assembly between meetings of the General Assembly.
 - ii. The Executive Committee may function validly provided its number is not reduced below its quorum. Should the Executive Committee numbers fall below the quorum the remaining Committee members may act only to appoint new members of the Executive Committee.
 - iii. Should a quorum of the Executive Committee not be present, an emergency meeting may be convened in exceptional circumstances.
 - iv. The Senior Executive shall be empowered to make decisions on behalf of the Executive Committee between meetings and shall report such decisions to the next meeting of the Executive Committee for ratification.
 - v. Not less than one-third (1/3) of the members of the Executive Committee shall constitute a quorum.
- i. In the event of a casual vacancy occurring due to the resignation or death of a member of the Executive Committee the vacancy shall be filled by a member appointed by the Executive Committee, to be notified to the members at the next General Meeting. If after 21 days there has been no General Meeting scheduled, then written notification is to be sent to all clubs.
- j. No Office Bearer shall be entitled to receive any remuneration for his/her services as such but will be renumerated for out-of-pocket expenses for Netball business.
- k. The Executive Committee may meet at least once a month throughout the year.

- I. A special meeting of the Executive Committee may be called at any time by the Secretary at the request of:
 - i. the President;
 - ii. the Secretary; or
 - iii. a sub-committee.
- m. The Executive Committee be empowered by the members to take appropriate action under the Netball NSW Member Protection Policy pursuant to this Constitution against any affiliated Club or financial member of the Association.

19 SUB-COMMITTEES

- a. The Annual General Meeting shall elect the following Sub-Committees:
 - i. *Umpires Committee*: Comprising of at least four (4) Badged Umpires plus the Association's Umpires Co-Ordinator who shall be the Umpires Committee Co-Ordinator.
 - ii. *Grading Committee*: Consisting of one delegate from each club to work in conjunction with the Association's Grading Co-Ordinator.
- b. The Annual General Meeting shall take nominations for the following committees and the newly elected Executive Committee will appoint from these nominations.
 - i. *Coaching Committee*: Consisting of at least four (4) persons for the development of coaching in the Association who shall hold a current Development Course coaching accreditation, plus the Association's Coaching Co-Ordinator who shall be the Coaching Committee Co-Ordinator. (refer to Coaching policy)
 - ii. *Selection Committee*: Consisting of three (3) persons who shall hold a current Development Course coaching accreditation, plus the Association's Selection Co-Ordinator who shall be the Selection Committee Co-Ordinator. (refer to Selection policy)
 - iii. *Representative Committee*: Consisting of three (3) persons, plus the Association's Representative Co-Ordinator who shall be the Representative Committee Co-Ordinator.
- c. The President, Secretary, and Treasurer shall be ex-officio and entitled to attend all Sub-Committee meetings and shall be notified of all such meetings but without voting rights.
- d. The Executive Committee and the General Assembly may from time to time, appoint such additional sub-committees as it thinks fit, and define the functions thereof.

- e. Each sub-committee shall submit a written report of each of its meetings to the next following meeting of the Executive or General Assembly from whom the sub-committee is appointed.

20 FINANCE

- a. The Association may appoint a Finance Committee comprising the Treasurer, who shall be the Chair, plus two elected members of the Executive Committee. The President and Secretary to be ex officio.
- b. The Finance Committee may:
 - i. Seek professional advice regarding the raising, borrowing, and investing of the Association's funds.
 - ii. Prepare appropriate financial reports.
 - iii. Make recommendations to the General Assembly and the Executive Committee on all financial matters.
- c. The funds of the Association shall be derived from the fees of members, grants, levies, donations, sponsorships, and such other sources approved by the Association. Fees may be set according to the various classifications of membership.
- d. All bank accounts of the Association shall be kept at a financial institution approved by the General Assembly. The authorised signatories on all accounts shall include the following Office Bearers: President, Secretary, Treasurer. Withdrawals on the accounts require agreement from any two authorised signatories.
- e. The authorised signatories on the Representative Team accounts shall include the following Office Bearers: President, Secretary, Treasurer, Representative Co-Ordinator. Withdrawals on the Representative Team accounts require agreement from any two authorised signatories.
- f. The authorised signatories on the Canteen accounts shall include the following Office Bearers: President, Secretary, Treasurer, Assistant Treasurer. Withdrawals on the Canteen accounts require agreement from any two authorised signatories.
- g. The financial year of the Association shall commence on the 1st January and end on the 31st December.
- h. All current bank statements shall be tabled at each meeting of the General Assembly together with a written financial statement.
- i. The accounts of the Association shall be audited each year by the Association's Auditor, appointed at the AGM and the audited accounts shall be presented to the Annual General Meeting.

- j. The assets and income of the association shall be applied solely in furtherance of its above-mentioned objectives and no portion shall be distributed directly or indirectly to the members of the organisation except as bona fide compensation for the services rendered or expenses incurred on behalf of the organisation.

21 CUSTODY OF RECORDS

- a. Except as otherwise provided in these rules, all records, books, and other documents relating to the Association shall be kept under the custody or control of the Secretary/Public Officer.

22 ENFORCEMENT OF CONSTITUTION

- a. The authority of the Association shall extend to and be recognised by all affiliated clubs and individual members.
- b. The Executive shall have power to deal with all matters in relation to the Netball NSW Member Protection Policy.

23 POLICIES OF THE ASSOCIATION

- a. The Executive may implement and amend appropriate policies in relation to such matters as arise for the administration of netball in the Association

24 ALTERATIONS TO CONSTITUTION

- a. This Constitution shall, subject to the approval of the New South Wales Netball Association Limited only be altered by resolution passed by a majority of at least three-quarters (3/4) of the members present and voting at an Annual General Meeting or Special General Meeting of the Association of which not less than twenty-one (21) days' notice specifying the resolution to be proposed has been given.
- b. Any alteration made to the constitution of the Association shall be forwarded to the New South Wales Netball Association Limited within twenty-eight (28) days of the meeting at which such alteration was made.
- c. Notices of Motion of proposed alterations to the Constitution or Rules of the Association shall be submitted in writing to the secretary.

25 DISSOLUTION OF THE ASSOCIATION

- a. The Association shall not be dissolved except by special resolution passed by a majority of at least three-quarters (3/4) of the members present and voting at a Special

General Meeting of the Association or which not less than twenty-one (21) days notice specifying the resolution to be proposed has been given.

- b. On dissolution of the Association, any property whatsoever remaining after the determination and settlement of all debts and liabilities shall be paid or transferred to the New South Wales Netball Association Limited to be used in the promotion of Netball within the boundaries of the area referred to in Clause 4.

26 FEES, SUBSCRIPTIONS, ETC

- a. The annual affiliation fee payable by each Club and annual subscription payable by each individual member shall be as determined from time to time by the Executive Committee.
- b. The annual subscription and affiliation fees shall fall due on the 1st March annually and shall be payable in advance.

27 INSURANCE

- a. The Association shall effect and maintain insurance pursuant to Section 44 of the NSW Associations Incorporations Act.
- b. In addition to the insurance required under clause (a) of the Association may effect and maintain other insurance.
- c. Other than as contained in (a) and (b) herein neither the committee or any member or members of the committee acting in that capacity nor the Association is under any liability for any player, team official spectator or umpire for any injury/loss occurring from any organised game under their jurisdiction.

28 SURPLUS

- a. In the event of the winding up or cancellation of the incorporation of the Association the surplus property of the Association shall be determined and distributed in accordance with the provisions of the Act PROVIDED THAT the recipient of the surplus property:
 - i. must have a provision in its constitution the prohibits the distribution of income and property amongst its members to an extent at least as great as is imposed by clause 28.
 - ii. must have such other features as maybe required by any government or public authority that has granted an exemption concession or benefit to the association; and

- iii. must be exempt from income tax under the Income Tax Assessment Act 1936 [C'th].

29 NON-PROFIT STATUS

- a. The income and property of the Association shall be used only for promotion of the objects of the Association and shall not be paid or transferred to the members by way of dividends, bonus or profit PROVIDED THAT nothing shall prevent the payment in good faith of proper and reasonable remuneration to any officer or employee of the Association or any member in return for services rendered or prevent the allowance of an honorarium to any member in respect of special honorary services rendered, money lent or property leased to the Association.